LEHIGH UNIVERSITY TE CAPSTONE PROJECT FOR**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

#### Today’s Date: 2/22/16

**Meeting Agenda #4**

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## Members in attendance √ Group Leader: Brian Loughran Team Scribe: Cassie Obzud

**\_\_\_Team Member 1 \_\_\_Team Member 3 \_\_\_ Team Member 5 (TM5)**

**\_\_\_Team Member 2 \_\_\_ Team Member 4 \_\_\_ Team Member 6 (TM6)**

**\_\_\_Team Member 7 Advisor Name\_\_\_\_\_\_\_\_\_\_\_\_\_ SPM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| Agenda | | |
| Item | Description | Person |
| 1 | Phone call with Victor -Device to be used for multiple procedures or just one?  -Talking to surgeons (schedule a meeting and decide which team members will be in attendance)  -Schedule second site visit (Take a picture then!)  -Try to get diagrams or videos of the procedure | All |
| 2 | Discussion of progress toward midterm presentations | All |
| 3 | Brief adjustments | Cassie |
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| Action Items | | Person |
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**Recurring Meeting Dates:**

Critical Issues that must be addressed asap: